



## Chaperone Guidelines

### PLEASE COPY & DISTRIBUTE TO ALL ADULT CHAPERONES

Thank you for accompanying your students on a field trip to the La Brea Tar Pits & Museum!  
Please read the following guidelines:

1. Before your trip, read and review the Museum guidelines and any materials given to you by the teacher.
2. For safety and security, chaperones must stay with their assigned group of students, including high-school aged students, while exploring the museum and gift shop. Students that leave the premises will not be granted re-entry without their adult chaperone or teacher present.
3. When you arrive, the lead teacher will enter first to check your group in. Please **wait with your students outside** while your teacher checks in your group.
4. Unfortunately, **there is no storage for lunches or personal belongings**. Please prepare to carry belongings on your person or coordinate with your teacher about an appropriate place to store lunches such as the bus or a personal vehicle.
5. Remind students to be considerate of other visitors by not blocking passageways, keeping voices down, and making room for other groups in the exhibits.
6. We ask that chaperones remind students that there is no food or drink allowed inside the museum.
7. We ask that chaperones understand that they may have a shared experience with other classes in specific add-on activities, such as theater programs and films. Please remind students to be mindful of noise and raised voices when engaging in a shared experience.
8. Tar seeps are marked in Hancock Park by green traffic cones. For safety, please remind students not to touch the tar with their hands or feet (poking gently with a stick is okay). If a student gets tar stuck on their person, please inform staff at the front desk and they will assist you with materials to safely remove it.
9. Museum chaperones must follow the expectations and policies designated to school groups even if they are a museum membership holder. Membership perks cannot be used on a chaperone's individual group. This is to ensure that the trip is equitable to all students in a school group.
10. Chaperones not supporting Museum guidelines and policies may jeopardize a school's ability to book field trips to the Museum in the future.

Thank you for being a chaperone!